



## Notice

11/12/2023

### Add on / Certificate / Value added Programs

**Swayam Courses : 2023 - 24 (Dec. 2023 to Feb. 2024)**

**Max. Marks - 05**

**Degree College - First / Second / Third Year**

Dear Students,

Kindly enroll yourself in any 1 of the course from the below listed courses.

#### **I. Course Details**

Sr. No.	Category	Course Code & Name	Source	National Co-ordinator	College Co-ordinator
1.	Commerce	BCOS – 184 E-Commerce	IGNOU	Prof. Subodh Keharwani	Mrs. Geeta Yadav
2.	Management	Advances in Strategic Human Resource Management (HRM)	IIT Bombay	Prof. Ashish Panday	Ms. Jainab Khan
3.	Economics	An Introduction to Microeconomics	IIT Kanpur	Prof. Vimal Kumar	Mr. Pradeep Mali
4.	Law	BCOC-133 Business Law	IGNOU	Dr. N. Rajendra Prasad	Mr. Hemant Yadav
5.	Accounting	BCOC-131 Financial Accounting	IGNOU	Dr. N. Rajendra Prasad	Mr. Ajay Kumar Singh
6.	Banking & Insurance	Fundamentals of Banking & Insurance	Savitribai Phule Pune University	Prof. Girija Shankar	Ms. Siddhi S. Sawant
7.	Computer Science & IT	Animations	Banaras Hindu University II BHU	Dr. Abhishek Kumar & Dr. Achintya Singhal	Ms. Jayshree Patade

#### **II. Course Execution Details**

1. The classes start from 26/12/2023
2. The duration of each course - 30 periods.
3. Each period - 50 min.
4. The classes for these courses will be conducted on every Tuesday & Saturday, 4th period in the class rooms.
5. The soft copy of the literature for the course will be provided during the lectures.

**III. Attendance Requirement** - Minimum 70% attendance in regular classes is mandatory to be eligible for the exams.

#### **IV. Examination -**

1. Number of Exams : 1 (One Course End Exam)
2. Type of Questions : Multiple Choice Questions (MCQs) only
3. Max. Marks : 25
4. Exam Date - 11/03/2023, 10am - 11am.

## V. Certification Steps -

1. To enroll in the certification program, fill the enrollment form provided by the College in the notice via **google link**.  
**Register Here : [Registration Form](#)**
2. The course certificate is absolute free.
3. To successfully pass the certification program -
  - \* Students must maintain a minimum of 70% attendance throughout the duration of the course to be eligible for evaluation.
  - \* Students need to achieve a min. of 40% marks in the Unit Test and Course End Exams jointly.
4. Feedback - All Students are required to fill out a feedback form as part of the certification completion process.

VI. The Course Certificates will be provided in hard copy format.

## Note -

1. All students have to enroll himself / herself in any 1 of the courses.
2. Max. 100 students will be allowed for a course under first come first serve basis.
3. The adjustments in the classes / exam schedule, subject to any specific need of the teacher / college under the unavoidable circumstances, are reserve with the college.
4. The student fails to get the certification in any 1 of these courses, should try certification in Sports or Cultural events.



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