



Notice

11/12/2023

Add on / Certificate / Value added Programs

Swayam Courses : 2021 - 22 (Dec. 2023 to Feb. 2024)

Max. Marks - 05

Degree College - Third Year Only

Dear Students,

Kindly enroll yourself in any 1 of the course from the below listed courses.

I. Course Details

Sr. No.	Category	Course Code & Name	Source	National Co-ordinator	College Co-ordinator
1.	Commerce	Income Tax Law & Practice	IGNOU	Dr. Madhulika P. Sarkar	Mr. Ajay Kumar Singh
2.	Management	Banking & Financial Markets : A Risk Management Perspective	IIMB	P. C. Narayan	Ms. Jainab Khan
3.	Communication	English Communication	The English & Foreign Language University, Hyderabad	Dr. Kshema Jose	Ms. Sejal Dubey
4.	Computer & IT	Introduction to Machine Learning	IIT Madras	Prof. Balaraman Ravindran	Ms. Jayshree Patade
5.	Media	Advertisement & Media	St. Xavier's University, Kolkata	Dr. Manali Bhattacharya	Mr. Pradeep Mali

II. Course Execution Details

1. The classes start from 13/01/2024
2. The duration of each course - 30 periods.
3. Each period - 50 min.
4. The classes for these courses will be conducted on every Saturday, 4th period in the class rooms.
5. The soft copy of the literature for the course will be provided during the lectures.

III. Attendance Requirement - Minimum 70% attendance in regular classes is mandatory to be eligible for the exams.

IV. Examination -

1. Number of Exam : 1 (One Course End Exam)
2. Type of Questions : Multiple Choice Questions (MCQs) only
3. Max. Marks : 25
4. Exam Date - 18/03/2024, 10 am - 11am.

V. Certification Steps -

1. To enroll in the certification program, fill the enrollment form provided by the College in the notice via **google link**.
Register Here : [Registration Form](#)
2. The course certificate is absolute free.
3. To successfully pass the certification program -
 - * Students must maintain a minimum of 70% attendance throughout the duration of the course to be eligible for evaluation.
 - * Students need to achieve a min. of 40% marks in the Unit Test and Course End Exams jointly.
4. Feedback - All Students are required to fill out a feedback form as part of the certification completion process.

VI. The Course Certificates will be provided in hard copy format.

Note -

1. All students have to enroll himself / herself in any 1 of the courses.
2. Max. 100 students will be allowed for a course under first come first serve basis.
3. The adjustments in the classes / exam schedule, subject to any specific need of the teacher / college under the unavoidable circumstances, are reserve with the college.
4. The student fails to get the certification in any 1 of these courses, should try certification in Sports or Cultural events.



Vandana
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