

Objectives -

1. To ensure that the students have the right to information.
2. To promote the transparency of the information.
3. To promote the openness of the administration.
4. To ensure the accountability in the college administration.
5. To prevent corruption.

Policy -

1. Inspect the documents and records related to the issue from the administrative section or from the office of the college.
2. Obtain the information from the print outs where such information is stored in a computer system or from any other electronic devices.
3. No specific form is required for the RTI. An applicant may file his/ her claim on a plain sheet of paper and give details of the information required on the sheet.
4. The applicant must mention the address at which the data is needed to be sent.
5. The college will provide information mainly to the existing students and ex-students of the college, also to the govt. offices and to the court, if any legal issues arise.
6. The college will try to solve the issues as early as possible tentatively within 2 weeks of receiving the application.

Procedure -

1. Application under the RTI Act should be addressed to the Public Information Officer in writing in English/Hindi/Marathi languages with details like Name, address, contact/telephone no. and particulars of the information sought.
2. The reason for seeking information need not be given.
3. In case the applicant is not satisfied with the answer or doesn't get the reply within stipulated time, he/she can file an appeal with the Appellate Authority.
4. All the cells or committees of the college are under statutory bodies and u/s 4 (1(b) of RTI Act, 2005).
5. The duly signed application can be sent directly or through post, addressed to the Public Information Officer as following address - Public Information Officer, Shri G.P.M. Degree College, Andheri East, Mumbai along with the required fee of Rs. 10/- The fees shall be paid at the office.
6. The applicant would be required to pay for stationery/photocopy charges separately, if applicable, as per the act.

Email Id - rticellsgdcand@gmail.com