



Smt. Shyampatidevi Mishra Educational Trust's

SHRI G.P.M. DEGREE COLLEGE

Affiliated to University of Mumbai www.shrigpmcollegeandheri.org shrigpm@gmail.com
MG Road, Vile Parle (E), Mumbai – 400057. ☎ : 8928387200

2.4.1 (B) Management Approved teachers

**Management
Approved teachers**



Atul Jodav
I/C Principal
Shri G.P.M. Degree College
M. G. Road, Vile Parle (E),
Mumbai-400057.



श्रीम. श्यामपतीदेवी मिश्रा एज्युकेशनल ट्रस्ट

(नोंदणी क्र. : इ-२१७३४/मुंबई)

७, भगवती प्रसाद शुक्ला चाळ, मालपा डोंगरी नं. १, अंधेरी (पूर्व), मुंबई - ४०० ०९३. भ्रमणध्वनी : ९८६९४४१८१४

Date: 01/06/2018

Mr. Atul Omprakash Yadav
Room No. 144, Patel Compound
W F Society Kurar Village Malad (E),
Mumbai -400097.

Letter of Appointment

Mr. Atul Omprakash Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Principal**. We would like to avail your service with effect from 01/06/2018. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2018 and ends on 30/04/2019. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 22,000/ (Twenty-Two Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, expect on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.
33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Smt Shyampatidevi Mishra Educational Trust.



Mr. Rajkumar Mishra
(President)



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.



Mr. Atul Omprakash Yadav
Date: 01/06/2018



Date: 01/06/2018

Ms. Anita Shrivastava
602, Highland building no.05,
Lokhandwala complex, Kandivali (E)
Mumbai-400093.

Letter of Appointment

Ms. Anita Shrivastava

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 01/06/2018. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2018 and ends on 30/04/2019. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 18,500/ (Eighteen Thousand Five Hundred Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
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12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
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21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
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25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
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39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)
Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Anita

Ms. Anita Shrivastava
Date: 01/06/2018





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2018

Ms. Florency Dsouza
House no. 203/C, Sarojani Road,
Vile Parle west,
Mumbai-400056,

Letter of Appointment

Ms. Florency Dsouza

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 01/06/2018. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2018 and ends on 30/04/2019. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
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3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000/ (Twenty Thousand only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
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Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)
Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Floresy
Ms. Floresy Dsouza
Date:01/06/2018





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 03/07/2018

Mr. Chandrabhan Tejnrayan Singh
Room No 396, Jan Shakti Nagar,
Opp Hanjar Nagar, Malpa Dongri No 2, Pump House,
Andheri East, Mumbai-400093

Letter of Appointment

Mr. Chandrabhan Tejnrayan Singh

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle for the position of **Asst. Professor**. We would like to avail your service with effect from 03/07/2018. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 03/07/2018 and ends on 30/04/2019. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000/ (Twenty Thousand only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, expect on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.
33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

(Mr. Atul Yadav)

Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Mr. Chandrabhan Tejnrayan Singh

Date:03/07/2018





Date: 18/07/2018

Ms. Rupali Chaudhary
Room No 7472/2 Hill No 2,
Sanjay Nagar
Ghatkopar (East), Mumbai- 400086.

Letter of Appointment

Ms. Rupali Chaudhary

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 18/07/2018. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 18/07/2018 and ends on 30/04/2019. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 18,000/ (Eighteen Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.
33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

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40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

(Mr. Atul Yadav)
Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Ms. Rupali Chaudhary
Date: 18/07/2018





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

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Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 13/07/2018

Ms. Kinjal Vora
B-405, Shanthinath Darshan,
L.T. Road, near Railway Gate,
Dahisar -E Mumbai-400068.

Letter of Appointment

Ms. Kinjal Vora

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 13/07/2018. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 13/07/2018 and ends on 30/04/2019. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 18,000/ (Eighteen Thousand only) per month. Statutory deductions will be as applicable by the law.
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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

(Mr. Atul Yadav)

Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Ms. Kinjal Vora

Date:13/07/2018





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

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Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2018

Mr. Abhishek Karkera
3, Jawale Comp, Nr. Masjid
Opp Shakil Niwas Mc Rd
Andheri(E), Mumbai -400097.

Letter of Appointment

Mr. Abhishek Karkera

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 01/06/2018. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2018 and ends on 30/04/2019. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 18,000/ (Eighteen Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, expect on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.
33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

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41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)

Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Abhishek Karkera

Mr. Abhishek Karkera

Date: 01/06/2018





Date: 01/06/2018

Mrs. Chhaya Rai
105 A - Wing, Divya Apartment,
Malad East,
Mumbai - 400097.

Letter of Appointment

Mrs. Chhaya Rai

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 01/06/2018. The terms and conditions of your assignment are as follows:

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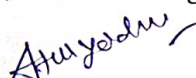
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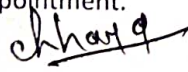
Your's truly,

For, Shri G.P.M. Degree College.


(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.


Mrs. Chhaya Rai

Date: 01/06/2018.



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. *T: 2612 2586 / 87*

Date: 01/06/2018

Mrs. Geeta R. Yadav
Lok Seva Chawl ,Pumo House,
Jijamata Road ,Andheri East
Mumbai – 400093.

Letter of Appointment

Mrs. Geeta R. Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst.Professor**. We would like to avail your service with effect from 01/06/2018. The terms and conditions of your assignment are as follows:

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3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 19,000/(Nineteen Thousand Only) per month. Statutory deductions will be as applicable by the law.
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For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Geeta

Mrs. Geeta R. Yadav

Date: 01/06/2018



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SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

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Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. T:2612 2586 / 87

Date: 01/06/2018

Mr. Rajitram Yadav
Room no 7, Shamunath Shukla Chawl,
Nirmal Nagar, Khar East,
Mumbai - 400051.

Letter of Appointment

Mr. Rajitram Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst.Professor. We would like to avail your service with effect from 01/06/2018. The terms and conditions of your assignment are as follows:

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4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority,
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
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17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, expect on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

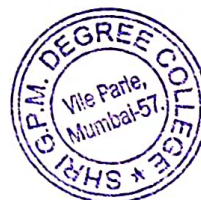
Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)

Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Rajitram Yadav
Mr. Rajitram Yadav

Date: 01/06/2018



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2018

Ms. Shruti Bole
63-Haptewadi . Room No 12,
Gokhale Road (North)
Dadar (W) Mumbai – 400028.

Letter of Appointment

Ms. Shruti Bole

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst.Professor. We would like to avail your service with effect from 01/06/2018. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2018 and ends on 30/04/2019. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 18,500/(Eighteen Thousand Five Hundred Only) per month. Statutory deductions will be as applicable by the law.
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24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
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40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

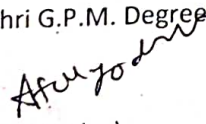
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If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.


(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.


Ms. Shruti Bole

Date: 01/06/2018



श्रीम. श्यामपतीदेवी मिश्रा एज्युकेशनल ट्रस्ट

(नोंदणी क्र. : इ-२१७३४/मुंबई)

७, भगवती प्रसाद शुक्ला चाळ, मालपा डोंगरी नं. १, अंधेरी (पूर्व), मुंबई - ४०० ०९३. भ्रमणध्वनी : ९८६९४४१८१४

Date: 01/06/2019

Mr. Atul Omprakash Yadav
Room No. 144, Patel Compound
W F Society Kurar Village Malad (E),
Mumbai -400097.

Letter of Appointment

Mr. Atul Omprakash Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Principal**. We would like to avail your service with effect from 01/06/2019. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2019 and ends on 30/04/2020. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25,000/ (Twenty-Five Thousand Only) per month. Statutory deductions will be as applicable by the law.
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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Smt Shyampatidevi Mishra Educational Trust.

Mr. Rajkumar Mishra
(President)



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Mr. Atul Omprakash Yadav

Date:01/06/2019



Date: 01/06/2019

Mr. Chandrabhan Tejnrayan Singh
Room No 396, Jan Shakti Nagar,
Opp Hanjar Nagar, Malpa Dongri No 2, Pump House,
Andheri East, Mumbai-400093

Letter of Appointment

Mr. Chandrabhan Tejnrayan Singh

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 01/06/2019. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2019 and ends on 30/04/2020. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25000/ (Twenty-Five Thousand only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.
33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)

Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Chandrabhan Tejnrayan Singh

Mr. Chandrabhan Tejnrayan Singh

Date: 01/06/2020





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2019

Ms. Florency Dsouza
House no. 203/C, Sarojani Road,
Vile Parle west,
Mumbai-400056,

Letter of Appointment

Ms. Florency Dsouza

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 01/06/2019. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2019 and ends on 30/04/2020. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
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3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000/ (Twenty Thousand only) per month. Statutory deductions will be as applicable by the law.
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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

(Mr. Atul Yadav)

Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Ms. Florency Dsouza

Date: 01/06/2019





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 19/12/2019

Mrs. Manisha Bhanudas Suryawanshi
A-4 Gokul Enclaves, Agarwal Gardens
Phase-11, Gokul Township Road
Virar West.

Letter of Appointment

Mrs. Manisha Bhanudas Suryawanshi

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 19/12/2019. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 19/12/2019 and ends on 30/04/2019. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
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3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25,000/ (Twenty-Five Thousand Only) per month. Statutory deductions will be as applicable by the law.
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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

(Mr. Atul Yadav)

Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Mrs. Manisha Bhanudas Suryawanshi

Date: 19/12/2019





Ms. Preeti Singh
Flat 604 BLD 30 Avenue,
D Global City Virar West,
Mumbai 401303.

Letter of Appointment

Ms. Preeti Singh

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Ass. Professor**. We would like to avail your service with effect from 01/07/2019. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/07/2019 and ends on 30/04/2020. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
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7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.
33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

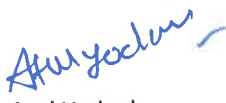
41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.


We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.


(Mr. Atul Yadav)
Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.


Ms. Ms. Preeti Singh
Date: 01/07/2019





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 27/01/2020

Ms. Sangeeta Tawatia Kundu
2/C/303, The Great Eastern Link Society,
Near Ram Mandir Road,
Goregaon West, Mumbai – 400104.

Letter of Appointment

Ms. Sangeeta Tawatia Kundu

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst.Professor**. We would like to avail your service with effect from 27/01/2020. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 27/01/2020 and ends on 30/04/2020. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25,000/(Twenty Five Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
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7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
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23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
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28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
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33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)

Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Sangeeta Tewatia
Ms. Sangeeta Tewatia Kundu

Date: 27/01/2020



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2019

Ms. Rupali Chaudhary
Room No 7472/2, Hill No 2,
Sanjay Nagar,
Ghatkopar East, Mumbai – 400086.

Letter of Appointment

Ms. Rupali Chaudhary

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst.Professor**. We would like to avail your service with effect from 01/06/2019. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2019 and ends on 30/04/2020. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 18,000/ (Eighteen Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
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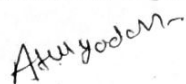
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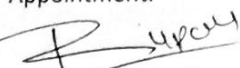
Your's truly,

For, Shri G.P.M. Degree College.


(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.


Ms. Rupali Chaudhary

Date: 01/06/2019

3/3



Date: 01/06/2019

Mr. Rajitram Yadav
Room no 7, Shamunath Shukla Chawl,
Nirmal Nagar, Khar East,
Mumbai – 400051.

Letter of Appointment

Mr. Rajitram Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst.Professor. We would like to avail your service with effect from 01/06/2019. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2019 and ends on 30/04/2020. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
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3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000/(Twenty Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority,
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination. assessment. Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents except in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proves to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)

Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Rajitram Yadav

Mr. Rajitram Yadav

Date: 01/06/2019



Mrs. Chhaya Rai
105 A - Wing, Divya Apartment,
Malad East,
Mumbai - 400097.

Letter of Appointment

Mrs. Chhaya Rai

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst.Professor**. We would like to avail your service with effect from 01/06/2019. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2019 and ends on 30/04/2020. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20.000/(Twenty Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority,
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
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13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

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16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
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30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

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34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

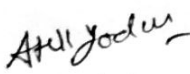
41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

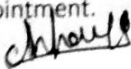
Your's truly,

For, Shri G.P.M. Degree College.


(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.


Mrs. Chhaya Rai

Date: 01/06/2019



Date: 11/06/2019

Ms. Shruti Bole
63-Haptewadi . Room No 12,
Gokhale Road (North)
Dadar (W) Mumbai – 400028.

Letter of Appointment

Ms. Shruti Bole

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst.Professor. We would like to avail your service with effect from 11/06/2019. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 11/06/2019 and ends on 30/04/2020. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 18,500/(Eighteen Thousand Five Hundred Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
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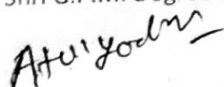
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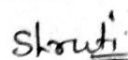
Your's truly,

For, Shri G.P.M. Degree College.


(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.


Ms. Shruati Bole

Date: 11/06/2019



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2019

Mrs. Geeta R. Yadav
Lok Seva Chawl ,Pumo House,
Jijamata Road ,Andheri East
Mumbai - 400093.

Letter of Appointment

Mrs. Geeta R. Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst.Professor. We would like to avail your service with effect from 01/06/2019. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2019 and ends on 30/04/2020. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
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3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000/(Twenty Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority,
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, expect on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

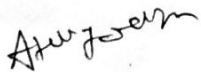
41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.



(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.



Mrs. Geeta R. Yadav

Date: 01/06/2019



Mr. Nilesh Shivratana Dave
Rama Niwas, Ground Floor Room No -3,
Gawad Wadi, Virar (E),
Virar-401305

Letter of Appointment

Mr. Nilesh Shivratana Dave

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Faculty. We would like to avail your service with effect from 01/02/2021. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/02/2021 and ends on 30/04/2021. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000/ (Twenty Thousand only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
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21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.
33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

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38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

Mr. Atul Yadav
(Principal)

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Nilesh Shivratna Dave

Mr. Nilesh Shivratna Dave
Date:01/02/2021





श्रीम. श्यामपतीदेवी मिश्रा एज्युकेशनल ट्रस्ट

(नोंदणी क्र. : इ-२१७३४/मुंबई)

७, भगवती प्रसाद शुक्ला चाळ, मालपा डोंगरी नं. १, अंधेरी (पूर्व), मुंबई - ४०० ०९३. भ्रमणध्वनी : ९८६९४४१८१४

Date: 01/06/2020

Mr. Atul Omprakash Yadav
Room No. 144, Patel Compound
W F Society Kurar Village Malad (E),
Mumbai -400097.

Letter of Appointment

Mr. Atul Omprakash Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Principal**. We would like to avail your service with effect from 01/06/2020. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2020 and ends on 30/04/2021. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25,000/ (Twenty-Five Thousand Only) per month. Statutory deductions will be as applicable by the law.
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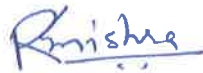
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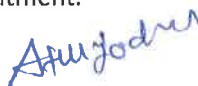
For, Smt Shyampatidevi Mishra Educational Trust.



Mr. Rajkumar Mishra
(President)



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.



Mr. Atul Omprakash Yadav
Date: 01/06/2020



Date: 01/06/2020

Mr. Chandrabhan Tejnrayan Singh
Room No 396, Jan Shakti Nagar,
Opp Hanjar Nagar, Malpa Dongri No 2, Pump House,
Andheri East, Mumbai-400093

Letter of Appointment

Mr. Chandrabhan Tejnrayan Singh

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst . Professor**. We would like to avail your service with effect from 01/06/2020. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2020 and ends on 30/04/2021. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25000/ (Twenty-Five Thousand only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, expect on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.
33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

Mr. Atul Yadav
(Principal)

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Chandrabhan Tejnrayan Singh

Mr. Chandrabhan Tejnrayan Singh
Date:01/06/2020





Ms. Florency Dsouza
House no. 203/C, Sarojani Road,
Vile Parle west,
Mumbai-400056,

Letter of Appointment

Ms. Florency Dsouza

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 01/06/2020. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2020 and ends on 30/04/2021. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000/ (Twenty Thousand only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
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14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

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16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
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21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
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28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
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35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Mr. Atul Yadav
(Principal)

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Ms. Florency Dsouza
Date:01/06/2020





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 14/06/2020

Ms. Riteeka Rajeshwar Kamble
Near D-Mart G-5/203, Sangharsh Nagar,
Chandiwali farm, Andheri,
Saki Naka, Mumbai-400072

Letter of Appointment

Ms. Riteeka Rajeshwar Kamble

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Faculty. We would like to avail your service with effect from 14/06/2020. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 14/06/2020 and ends on 30/04/2021. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25,000/ (Twenty-Five Thousand Only) per month. Statutory deductions will be as applicable by the law.
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23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

Mr. Atul Yadav
(Principal)

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

R Kamble
Ms. Riteeka Rajeshwar Kamble
Date: 14/06/2020





Smt. Shyampatidevi Mishra Educational Trust's

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Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 27/01/2020

Ms. Sangeeta Tewatia Kundu
Flat No. 24, 2nd Floor Ganesh Nivas,
Prabhat Coloney Santacruz (E)
Mumbai -400055

Letter of Appointment

Ms. Sangeeta Tewatia Kundu

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College of Science & Commerce at Andheri - East for the position of **Ass. Professor**. We would like to avail your service with effect from 27/01/2020. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 27/01/2020 and ends on 30/04/2020. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
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6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority,
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents except in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.
33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)

Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Sangeeta

Ms. Sangeeta Tewatia Kundu

Date: 27/01/2020





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.
Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2020

Mr. Rajitram Yadav
Room no 7, Shamunath Shukla Chawl,
Nirmal Nagar, Khar East,
Mumbai – 400051.

Letter of Appointment

Mr. Rajitram Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst.Professor. We would like to avail your service with effect from 01/06/2020. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2020 and ends on 30/04/2021. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000/(Twenty Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
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23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
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25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
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35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

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If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)

Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Rajitram Yadav

Mr. Rajitram Yadav

Date: 01/06/2020



Mrs. Chhaya Rai
105 A - Wing, Divya Apartment,
Malad East,
Mumbai - 400097.

Letter of Appointment

Mrs. Chhaya Rai

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst.Professor**. We would like to avail your service with effect from 01/06/2020. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2020 and ends on 30/04/2021. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20.000/(Twenty Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
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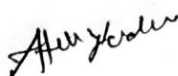
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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.


(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.


Mrs. Chhaya Rai

Date: 01/06/2020



Date: 01/06/2020

Ms. Shruti Bole
63-Haptewadi . Room No 12,
Gokhale Road (North)
Dadar (W) Mumbai – 400028.

Letter of Appointment

Ms. Shruti Bole

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst.Professor. We would like to avail your service with effect from 01/06/2020. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2020 and ends on 30/04/2021. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
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11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents except in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Shruti
Ms. Shruti Bole

Date: 01/06/2020



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2020

Mrs. Geeta R. Yadav
Lok Seva Chawl, Purno House,
Jijamata Road, Andheri East
Mumbai - 400093.

Letter of Appointment

Mrs. Geeta R. Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst. Professor. We would like to avail your service with effect from 01/06/2020. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2020 and ends on 30/04/2021. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000/(Twenty Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority,
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
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12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination. assessment. Non-Teaching Assignments etc.

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17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
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19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents except in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
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33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

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36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)

Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Geeta
Mrs. Geeta R. Yadav

Date: 01/06/2020



श्रीम. श्यामपतीदेवी मिश्रा एज्युकेशनल ट्रस्ट

(नोंदणी क्र. : इ-२१७३४/मुंबई)

७, भगवती प्रसाद शुक्ला चाळ, मालपा डोंगरी नं. १, अंधेरी (पूर्व), मुंबई - ४०० ०९३. भ्रमणध्वनी : ९८६९४४१८१४

Date: 17/06/2021

Mr. Atul Omprakash Yadav
Room No. 144, Patel Compound
W F Society Kurar Village Malad (E),
Mumbai -400097

Letter of Appointment

Mr. Atul Omprakash Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Principal**. We would like to avail your service with effect from 17/06/2021. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 17/06/2021 and ends on 30/04/2022. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25000/ (Twenty-Five Thousand only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
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12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
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23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
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34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

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39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Smt Shyampatidevi Mishra Educational Trust.



Mr. Rajkumar Mishra
(President)



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.



Mr. Atul Omprakash Yadav

Date: 17/06/2021



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 05/08/2021

Ms. Prachi Mukund Karandikar
C/3 Ambar Prasad Society,
Bandra Reclamation,
Bandra (W), Mumbai-400050

Letter of Appointment

Ms. Prachi Mukund Karandikar

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 05/08/2021. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 05/08/2021 and ends on 30/04/2022. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 22000/ (Twenty-Two Thousand only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents except in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proves to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.
33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

Mr. Atul Yadav
(Principal)

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Prachi

Ms. Prachi Mukund Karandikar

Date:05/08/2021





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2021

Mr. Nilesh Shivratana Dave
Rama Niwas, Ground Floor Room No -3,
Gawad Wadi, Virar (E),
Virar-401305

Letter of Appointment

Mr. Nilesh Shivratana Dave

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Faculty. We would like to avail your service with effect from 01/06/2021. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2021 and ends on 30/04/2022. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000/ (Twenty Thousand only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
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21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
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27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
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33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

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38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Mr. Atul Yadav
(Principal)

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Mr. Nilesh Shivraton Dave
Date:01/06/2021





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 16/06/2021

Ms. Riteeka Rajeshwar Kamble
Near D-Mart G-5/203, Sangharsh Nagar,
Chandiwali farm, Andheri,
Saki Naka, Mumbai-400072

Letter of Appointment

Ms. Riteeka Rajeshwar Kamble

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Faculty. We would like to avail your service with effect from 16/06/2021. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 16/06/2021 and ends on 30/04/2022. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25,000/ (Twenty-Five Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
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9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
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21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
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23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
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25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
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33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

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37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, Immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Mr. Atul Yadav
(Principal)



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Ms. Riteeka Rajeshwar Kamble
Date:16/06/2021



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/09/2021

Mr. Anirudh Ghanshyam Beldar
C-503, Dheeraj Darshan Co-Op Hsg Soc
Near Mhada Vasahat, Kokan Nagar,
Jogeshwari (East), Mumbai 400060.

Letter of Appointment

Mr. Anirudh Ghanshyam Beldar

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 01/09/2021. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/09/2021 and ends on 30/04/2022. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20000/ (Twenty Thousand only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
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13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents except in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.
33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

Mr. Atul Yadav
(Principal)

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Anirudh

Mr. Anirudh Ghanshyam Beldar

Date:01/09/2021





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

· Degree College : Affiliated to University of Mumbai.
Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ©:2612 2586 / 87

Date: 01/06/2021

Mr. Chandrabhan Tejnrayan Singh
Room No 396, Jan Shakti Nagar,
Opp Hanjar Nagar, Malpa Dongri No 2, Pump House,
Andheri East, Mumbai-400093

Letter of Appointment

Mr. Chandrabhan Tejnrayan Singh

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst . Professor**. We would like to avail your service with effect from 01/06/2021. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2021 and ends on 30/04/2022. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25000/ (Twenty-Five Thousand only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
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16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
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23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
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25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
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33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

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40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Mr. Atul Yadav
(Principal)

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Mr. Chandrabhan Tejnrayan Singh
Date:06/06/2021





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2021

Mrs. Chhaya Rai
105 A - Wing, Divya Apartment,
Malad East,
Mumbai – 400097.

Letter of Appointment

Mrs. Chhaya Rai

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst.Professor**. We would like to avail your service with effect from 01/06/2021. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2021 and ends on 30/04/2022. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20.000/(Twenty Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority,
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
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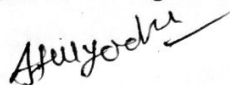
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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

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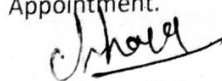
For, Shri G.P.M. Degree College.



(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.



Mrs. Chhaya Rai

Date: 01/06/2021



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

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Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2021

Ms. Shruti Bole
63-Haptewadi . Room No 12,
Gokhale Road (North)
Dadar (W) Mumbai – 400028.

Letter of Appointment

Ms. Shruti Bole

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst.Professor. We would like to avail your service with effect from 01/06/2021. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2021 and ends on 30/04/2022. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 22,000/(Twenty Two Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
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10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, expect on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

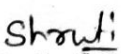


(Mr. Atul Yadav)

Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.


Ms. Shruti Bole

Date: 01/06/2021



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2021

Mrs. Geeta R. Yadav
Lok Seva Chawl ,Pumo House,
Jijamata Road ,Andheri East
Mumbai – 400093.

Letter of Appointment

Mrs. Geeta R. Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst.Professor. We would like to avail your service with effect from 01/06/2021. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2021 and ends on 30/04/2022. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000/(Twenty Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority,
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
10. Any unauthorized absence from duty for 02 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
14. You will be responsible in the general organization of all activities including holding periodical examination. assessment. Non-Teaching Assignments etc.

15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
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19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, expect on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)

Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Geeta

Mrs. Geeta R. Yadav

Date: 01/06/2021

3/3



श्रीम. श्यामपतीदेवी मिश्रा एज्युकेशनल ट्रस्ट

(Reg. No.: E-21734/Mumbai)

501 / बी विंग, निर्माण विहार सोसायटी लिमिटेड, राजमाता जीजाबाई रोड, पंप हॉउस, अंधेरी (पूर्व), मुंबई - 400 093. भ्रमणधनी : 9869441814

Letter of Appointment

Date: 06/06/2022

Employee Registration Code: 301

Mr. Atul Omprakash Yadav
Room No. 144, Patel Compound
W F Society Kurar Village Malad (E),
Mumbai -400097

Mr. Atul Omprakash Yadav

It is our pleasure to welcome you as a part of Shri G.P.M. Degree College, managed by Smt. Shyampatidevi Mishra Education Trust, a minority Institution, at Vile Parle - East for the position of **Principal**. We would like to avail your service with effect from 06/06/2022. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 06/06/2022 and ends on 30/04/2023. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25,000 / (Twenty-Five Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. (A) In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
(B) Since, the Institution has Monthly Planner for all the teachers and for all the subjects they assigned to teach, it is mandatory for them to complete the assigned portions / syllabus for the date of their termination or the proportionate assignment amount in lieu of the portion completed on the date will only be paid.
10. Any unauthorized absence from duty for 03 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
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25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
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false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

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37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival institution and departure in the institution. Salary shall be calculated as per the biometric attendance. 03 late remarks will be treated as one day's absence from the duty. Every employee of the institution shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise institution will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

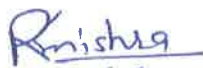
41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Smt. Shyampatidevi Mishra Education Trust.



Mr. Rajkumar Mishra

(President)



I have read, understood and have agreed to all the terms and conditions as mentioned in the above Letter of Assignment.



Mr. Atul Omprakash Yadav

Date: 06/06/2022



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Letter of Appointment

Date: 14/06/2022

Employee Registration Code: 800

Mr. Suresh Patrappa Rokkadekatti
Shree Green Village Agarwal Complex
3/ Kashmiria Kashigaon,
Mira Road –east, Mumbai -401107.

Mr. Suresh Patrappa Rokkadekatti

It is our pleasure to welcome you as a part of Shri G.P.M. Degree College, managed by Smt. Shyampatidevi Mishra Education Trust, a minority Institution, at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 06/06/2022. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 14/06/2022 and ends on 30/04/2023. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 30,000 / (Thirty Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. **(A)** In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
(B) Since, the Institution has Monthly Planner for all the teachers and for all the subjects they assigned to teach, it is mandatory for them to complete the assigned portions / syllabus for the date of their termination or the proportionate assignment amount in lieu of the portion completed on the date will only be paid.
10. Any unauthorized absence from duty for 03 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.

13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.
15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you provestobe

false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival institution and departure in the institution. Salary shall be calculated as per the biometric attendance. 03 late remarks will be treated as one day's absence from the duty. Every employee of the institution shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise institution will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Mr. Atul Yadav

(Principal)

I have read, understood and have agreed to all the terms and conditions as mentioned in the above Letter of Assignment.

Mr. Suresh Patrappa Rokkadekatti

Date: 14/06/2022





Smt. Shyampatidevi Mishra Educational Trust's

SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Letter of Appointment

Date: 09/06/2022

Employee Registration Code: 4006

Mrs. Usha Ajay Rajak

303, Building No. 4, Ram Baug Building,

3 Near Eye Hospital, Parnaka,

Vasai-401201.

Mrs. Usha Ajay Rajak

It is our pleasure to welcome you as a part of Shri G.P.M. Degree College, managed by Smt. Shyampatidevi Mishra Education Trust, a minority Institution, at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 09/06/2022. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 09/06/2022 and ends on 30/04/2023. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000 / (Twenty Thousand Only) per month. Statutory deductions will be as applicable by the law.
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23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
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25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
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We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav
Mr. Atul Yadav

(Principal)

I have read, understood and have agreed to all the terms and conditions as mentioned in the above Letter of Assignment.

Mrs. Usha Ajay Rajak

Date: 06/06/2022





Smt. Shyampatidevi Mishra Educational Trust's

SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Letter of Appointment

Date: 12/09/2022

Employee Registration Code: 4042

Ms. Ansari Tarannum Bano Irfan Ahmad
1115, Building No-13, Vidharbha Society,
Near Shivshakti Apt, Golibar,
Santacruz, Mumbai-400050.

Ms. Ansari Tarannum Bano Irfan Ahmad

It is our pleasure to welcome you as a part of Shri G.P.M. Degree College, managed by Smt. Shyampatidevi Mishra Education Trust, a minority Institution, at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 12/09/2022. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 12/09/2022 and ends on 30/04/2023. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 20,000 / (Twenty Thousand Only) per month. Statutory deductions will be as applicable by the law.
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For, Shri G.P.M. Degree College.

Atul Yadav

Mr. Atul Yadav

(Principal)

I have read, understood and have agreed to all the terms and conditions as mentioned in the above Letter of Assignment.

Ms. Ansari Tarannum Bano Irfan Ahmad

Date: 12/09/2022





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Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Letter of Appointment

Date: 05/06/2022

Employee Registration Code: 3850

Ms. Jainab Khan
Trupati Society,
Shivaji Nagar, Kurar Village
Malad East.

Ms. Jainab Khan

It is our pleasure to welcome you as a part of Shri G.P.M. Degree College, managed by Smt. Shyampatidevi Mishra Education Trust, a minority Institution, at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 05/06/2022. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 05/06/2022 and ends on 30/04/2023. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 23,000 / (Twenty-Three Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. (A) In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
(B) Since, the Institution has Monthly Planner for all the teachers and for all the subjects they assigned to teach, it is mandatory for them to complete the assigned portions / syllabus for the date of their termination or the proportionate assignment amount in lieu of the portion completed on the date will only be paid.
10. Any unauthorized absence from duty for 03 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.

13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.
15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents except in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proves to be

false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival institution and departure in the institution. Salary shall be calculated as per the biometric attendance. 03 late remarks will be treated as one day's absence from the duty. Every employee of the institution shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise institution will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Mr. Atul Yadav

(Principal)

I have read, understood and have agreed to all the terms and conditions as mentioned in the above Letter of Assignment.

Ms. Jainab Khan

Date: 05/06/2022





Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.

Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2022

Mr. Rajitram Yadav
Room no 7, Shamunath Shukla Chawl,
Nirmal Nagar, Khar East,
Mumbai – 400051.

Letter of Appointment

Mr. Rajitram Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst.Professor. We would like to avail your service with effect from 01/06/2022. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2022 and ends on 30/04/2023. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 22,000/(Twenty two Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority,
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
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12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.
13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution.
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16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, expect on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

40. We have biometric system of attendance and every teacher has to compulsorily, mark his attendance through biometric device by punching every day at the time of arrival in the college and departure from the college. Salary shall be calculated as per the biometric attendance. 03 late remark will be treated as one day's absence from college. Every employee of the College shall check his attendance daily basis and in case of any discrepancy due to his lapses or otherwise, immediately bring it to the knowledge of management, otherwise college will not be responsible for the same. Any attendance dispute will not be entertained after the end of the said day.

41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

Your's truly,

For, Shri G.P.M. Degree College.

Atul Yadav

(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.

Rajitram Yadav

Mr. Rajitram Yadav

Date: 01/06/2022



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 01/06/2022

Ms. Shruti Bole
63-Haptewadi . Room No 12,
Gokhale Road (North)
Dadar (W) Mumbai – 400028.

Letter of Appointment

Ms. Shruti Bole

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of Asst.Professor. We would like to avail your service with effect from 01/06/2022. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2022 and ends on 30/04/2023. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
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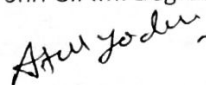
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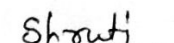
For, Shri G.P.M. Degree College.



(Mr. Atul Yadav)

Principal

I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment.


Ms. Shruti Bole

Date: 01/06/2022



Smt. Shyampatidevi Mishra Educational Trust's
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Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Letter of Appointment

Date: 01/06/2022

Employee Registration Code:3686

Ms. Siddhi Sandeep Sawant
B/303, Solanki Apartment, P.P. Dias,
Compound Natwa Nagar,
Mumbai.

Ms. Siddhi Sandeep Sawant

It is our pleasure to welcome you as a part of Shri G.P.M. Degree College, managed by Smt. Shyampatidevi Mishra Education Trust, a minority Institution, at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 01/06/2022. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 01/06/2022 and ends on 30/04/2023. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 18,500 / (Eighteen Thousand Five Hundred Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. **(A)** In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.

(B) Since, the Institution has Monthly Planner for all the teachers and for all the subjects they assigned to teach, it is mandatory for them to complete the assigned portions / syllabus for the date of their termination or the proportionate assignment amount in lieu of the portion completed on the date will only be paid.

10. Any unauthorized absence from duty for 03 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.

11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.

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23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents except in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, except on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be

false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

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41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

We look forward to working with you in an institution that is challenging, stimulating and striving towards excellence in the field of education.

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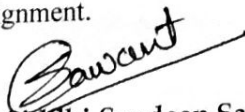
For, **Shri G.P.M. Degree College.**



Mr. Atul Yadav

(Principal)

I have read, understood and have agreed to all the terms and conditions as mentioned in the above Letter of Assignment.



Ms. Siddhi Sandeep Sawant

Date: 01/06/2022



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.
Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Letter of Appointment

Date: 06/06/2022

Employee Registration Code: 2963

Ms. Shilpa Umashankar Singh

The Great Indriya Nagar,
Marol Pipe Line Andheri East
Mumbai 400059.

Ms. Shilpa Umashankar Singh

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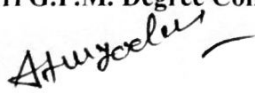
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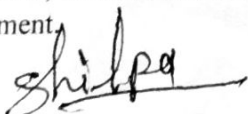
For, Shri G.P.M. Degree College.



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(Principal)

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Ms. Shilpa Umashankar Singh

Date: 06/06/2022



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

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Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Letter of Appointment

Date: 01/06/2022

Employee Registration Code:317

Mrs. Geeta R. Yadav
Lok Seva Chawl,
Jijamata Road, Pumphouse,
Andheri (East), Mumbai – 400093.

Mrs. Geeta R. Yadav

It is our pleasure to welcome you as a part of Shri G.P.M. Degree College, managed by Smt. Shyampatidevi Mishra Education Trust, a minority Institution, at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 01/06/2022. The terms and conditions of your assignment are as follows:

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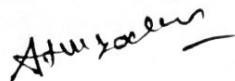
41. Your performance shall be reviewed on semester basis. If your performance is found to be unsatisfactory, then your services may be terminated in mid-session also.

If the above terms and conditions are acceptable to you, please communicate the acceptance of the assignment terms, by signing and returning one copy, for our records. Please also include a self-attested photocopy of government photo identification (such as driving license / passport) along with the signed copy of the letter. If no reply accepting the assignment terms is submitted, this letter shall be deemed as cancelled and void.

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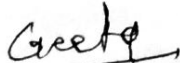
For, Shri G.P.M. Degree College.



Mr. Atul Yadav

(Principal)

I have read, understood and have agreed to all the terms and conditions as mentioned in the above Letter of Assignment.



Mrs. Geeta R. Yadav

Date: 01/06/2022



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Letter of Appointment

Date: 18/06/2022

Employee Registration Code:3666

Mr. Ajay Kumar Ram Singh
S Room No-6, Peru Bauc,
Chandshawali, Dargha,

Mr. Ajay Kumar Ram Singh

It is our pleasure to welcome you as a part of Shri G.P.M. Degree College, managed by Smt. Shyampatidevi Mishra Education Trust, a minority Institution, at Vile Parle - East for the position of **Asst. Professor**. We would like to avail your service with effect from 18/06/2022. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 18/06/2022 and ends on 30/04/2023. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 25,000 / (Twenty-Five Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
5. The Paid leave for the entire Academic year is maximum of 8 days. In case if you join after commencement of the academic year, you would be entitled for leave purely and only on a Prorate basis. You are entitled for availing the leave after 3 months of your joining the organization. Leave has to be applied sufficiently in advance and sanctioned by the Principal. The employee cannot proceed on leave till it is sanctioned. Leave cannot be encashed. The same cannot be claimed as matter of right.
6. You understand and accept that during the middle of academic year, you will not terminate the assignment and leave the institution without written consent of the competent / designated authority.
7. This assignment may be terminated by the Institution sub-moto by giving a notice period of at least thirty working days or proportionate assignment amount in lieu thereof without assigning any reason thereof.
8. Letter of resignation should be submitted in the form of hardcopy. Resignation without a required notice period is not acceptable.
9. (A) In case where your request for termination of assignment is accepted during the academic year, it is mandatory that you should give a notice period of at least thirty working days or proportionate assignment amount in lieu of notice under any reason thereof.
(B) Since, the Institution has Monthly Planner for all the teachers and for all the subjects they assigned to teach, it is mandatory for them to complete the assigned portions / syllabus for the date of their termination or the proportionate assignment amount in lieu of the portion completed on the date will only be paid.
10. Any unauthorized absence from duty for 03 days or more will be considered as abandonment of your services and no further notice will be required to be given to you in this behalf. Your services will be terminated on account of abandonment and no claim will be entertained in this behalf.
11. You will be working from the Institution premises for 6 days in a week as per the schedule laid by your Principal or the Person authorized / designated by the Principal / Management. You will attend the Institution punctually and be present in the Institution during the prescribed hours including Saturdays of each month and if required on weekly off / during Holidays.
12. This assignment and your continuation are subject to your having been found medically (physically and mentally) fit by an authorized and recognized Medical Practitioner.

13. You will prepare annual plans in the beginning of your tenure, in accordance with the Institution policy. In addition, you are expected to prepare course material and undertake research related to the curriculum / needs of the students and the Institution
14. You will be responsible in the general organization of all activities including holding periodical examination, assessment, Non-Teaching Assignments etc.
15. You will, in cooperation with other institution authorities, share the responsibility of setting up and maintaining a learning environment suitable to the task and students.
16. You will help organize and partake in the various co-curricular activities, programs and events organized by the institution.
17. You will partake in appraisals and review of your work and instruction methods arranged by the administration and respond positively to such evaluations and make changes as appropriate.
18. You will prepare and provide oral / written assessments relating to the learning and development of students.
19. You will carry out student assessment work and record their progress and attainment of grades in an appropriate manner and in a timely fashion based on the norms laid by the institution.
20. You will not abuse your professional position for personal profit in money, goods or services from students or their families by indulging in activities such as Private tuitions / Coaching Class / any other assignments etc.
21. You will inculcate positive attributes including that of cleanliness, neatness and respect for orderly behavior in the students.
22. You will build and maintain cooperative relationships with students, parents and/or other staff and communicate with them on students' progress and attainment, drawing attention to special skills and talents as well as to problems or difficulties.
23. You will promote harmony and goodwill among the pupils and ensure no discrimination of any kind is imposed on any pupil on the ground of religion, caste, creed, nationality or community etc.
24. You will not indulge in consumption of intoxicant of any kind whatsoever. You will not smoke / chew tobacco / gutka / pan inside the institution premises and / or in the presence of students.
25. The institution expects you to follow a dress code, which helps you to work comfortably and at the same time project a professional image to our students, parents, colleagues and community we are a part of. Hence, it is essential that you take pride in your appearance and maintain proper dress code and general appearance during the working hours. You are expected to dress neatly and in a manner consistent with the duties being discharged.
26. You will observe and adhere to all rules & regulations, office orders and / or settlements of the organization as may be applicable. You will discharge such duties as may be assigned to you including non-teaching duties.
27. In case there is any change in your qualification/s, residential address, landline number, mobile number, you will intimate the same in writing to the office within three days from the date of such change and get such change/s recorded; not providing the updated information would amount to an act of indiscipline.
28. You agree not to engage yourself directly or indirectly in any service or be concerned in any manner in any work / business other than that of the institution and shall not associate yourself or let your work, name, image or personality be used by any media or other organization / Institution without the expressed consent of this management in writing.
29. You will maintain all information, documents and / or materials gathered by you during the course of your engagement in strict confidence. You will not copy or make notes of such information / documents expect in conjunction with your work for the organization. You will not, at any time, disclose or divulge or make public, expect on legal obligation, any information regarding the organization's affairs or work carried out whether the same made known / available to you or become known / available to you during the term of your assignment.
30. You may be issued some materials such as business stationery, documents, etc. which will remain the property of the organization. You agree to return them in good shape and condition to the organization upon the separation.
31. This letter expresses the understanding between you and the organization with respect to the subject matter and supersedes all prior proposals, agreements, representations and understandings.
32. This letter is being issued to you on the basis of information provided by you in the application and also at the time of interview. Original copies of the certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declaration given by you proved to be

false or if you are found to have willfully suppressed any material information, this assignment will be liable to be terminated without any notice.

33. Nothing in this letter shall be deemed to create any relationship or partnership, or joint venture between you and the organization.

34. You will be required to follow the conduct and discipline rules and regulations as prescribed by the management from time to time and any breach of the conditions shall entail action, which may include termination. If at any time, in the opinion of the organization's management, which is final in this matter, you are insolvent or found guilty of dishonesty, disobedience, disorderly behavior, negligence, insubordination, indiscipline, absence from duty without permission or any other conduct considered by us detrimental to our interest or violation of one or more terms of this letter, this assignment may be terminated without notice and / or reason without any assignment amount as mentioned in clause 7.

35. Your services are transferable to any other Institution run by the same Management anywhere in India. You can also be sent on deputation to other Institutions by the management & you are bound to accept it.

36. You agree that the emoluments / cost to organization are incurred for specific performance, which is mandatory. You agree to perform such other duties and conform to such other instructions relating to your assignment as may be required or be issued to you from time to time by the competent / designated authority.

37. In case of all dispute / confusion / clarification related to the terms of this letter, the decision of the organization shall be final and binding. All legal disputes would be strictly under jurisdiction of Mumbai Court's only.

38. The above terms and conditions of assignment are subject to change & you will be communicated as and when the changes are effected which will be binding on you.

39. This assignment is made on the basis of information provided by you in the application and also at the time of interview and your representation that you are qualified and competent to be engaged as Principal in our Institution under rules and regulations prescribed by AICTE / DTE / NCTE / Mumbai University / Maharashtra State Board of Secondary & Higher Secondary or any other applicable statutory / deemed authorities.

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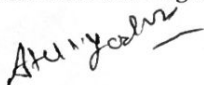
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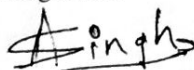
For, Shri G.P.M. Degree College.



Mr. Atul Yadav

(Principal)

I have read, understood and have agreed to all the terms and conditions as mentioned in the above Letter of Assignment.



Mr. Ajay Kumar Ram Singh

Date: 18/06/2022



Smt. Shyampatidevi Mishra Educational Trust's
SHRI G.P.M. DEGREE COLLEGE

Degree College : Affiliated to University of Mumbai.

Junior College : Affiliated to Maharashtra State Board of Secondary & Higher Secondary Education Pune.
Mahatma Gandhi Road, Vile-Parle (E), Mumbai - 400057. ☎:2612 2586 / 87

Date: 05/12/2022

Ms. Anjali Yadav
2/C/303, The Great Eastern Link Society,
Near Ram Mandir Road,
Goregaon West, Mumbai – 400104.

Letter of Appointment

Ms. Anjali Yadav

It is our pleasure to welcome you to be a part of Shri G.P.M. Degree College at Vile Parle - East for the position of **Asst.Professor**. We would like to avail your service with effect from 05/12/2022. The terms and conditions of your assignment are as follows:

1. Your assignment for a fixed period commences from 05/12/2022 and ends on 30/04/2023. Unless and until the assignment is renewed in writing (based on mutually accepted scope and terms), the same will automatically end on the above mentioned date and separate notice will not be issued in this behalf.
2. Your accountabilities and deliverables will be based on the discussions we had with you and as would be specified from time to time by the Competent Authority of the Organization.
3. During the period of the assignment, your all-inclusive cost to organization, also termed as Cost to Company i.e., CTC, hereinafter referred as emoluments will be Rs. 18,000/(Eighteen Thousand Only) per month. Statutory deductions will be as applicable by the law.
4. Your emoluments etc. are strictly confidential and should not be shared or informed to others.
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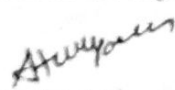
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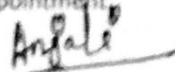
Your's truly,

For, Shri G.P.M. Degree College.


(Mr. Atul Yadav)
Principal



I have read, understood and have agreed to all terms and conditions as mentioned in the above Letter of Appointment


Ms. Anjali Yadav

Date: 05/12/2022