### **ADMINISTRATIVE BODIES**

#### **GOVERNING BODY**

The core roles of a governing body include:

Looking forward - designing the future

Looking back - being accountable for the organization's performance

Looking out - acting on behalf of the board's stakeholders

**Looking in -** being a good employer.

# **Functions of the Governing Body**

- o To approve scholarships, fellowships, studentships, medal, prizes and certificates on the recommendations of the Academic Council.
- o To approve new programs of study leading to degrees.
- To appoint the Principal/ Director, the teaching and non-teaching staff on the recommendations of the Selection/ Advisory Committee constitute under the relevant regulations of the University of Mumbai.
- o To organize the teaching in the college and to determine the teaching requirement of the college.
- o To monitor and evaluate the teaching programs in the college and suggest remedial measures.
- o To monitor faculty deployment and development, placement and industry-institute interaction activities in the college and suggest remedial measures whenever necessary.
- o To perform such other duties and exercise such other powers as may be entrusted by the management and the University of Mumbai.

	GOVERNING BODY (2022-23 to 2023-24)						
Sr. No.	Name	Designation	Institute				
1	Mr. Rajkumar Mishra	Founder Chairman, Smt. Shyampatidevi Mishra Educational Trust's	Shri G.P.M. Degree College of Science and Commerce				
2	Mrs. Asha R. Mishra	Secretary, Smt. Shyampatidevi Mishra Educational Trust's	Shri G.P.M. Degree College of Science and Commerce				
3	Mr. Harsh R. Mishra	Jt. Secretary, Smt. Shyampatidevi Mishra Educational Trust's	Shri G.P.M. Degree College of Science and Commerce				
4	Dr. Mrs. Vandana Sinha	Principal	Shri G.P.M. Degree College of Science and Commerce				
5	Dr. Sundar Rajdeep	Chairman	Board of studies in BAMMC – University of Mumbai				
6	Dr. Jitendra Ahirkar	Principal	B.L. Amlani College of Commerce & Economics				
7	Dr.Smt. Kanchan S. Fulmali	HOD of Commerce	M.L. Dahanukar College of Commerce				
8	Mr. Ravi Tiwari	Coordinator	Shri G.P.M. Degree College of Science and Commerce				
9	Mr. Nishant Shukhla	Office Superintendent (Non- Teaching Faculty)	Shri G.P.M. Degree College of Science and Commerce				
10	Asst. Prof. Mrs. Greeta Yadav	B.Com. Coordinator (Teaching Faculty)	Shri G.P.M. Degree College of Science and Commerce				
11	Asst. Prof. Mr. Suryaprakash Upadhaya	B.Sc. I.T. Coordinator (Teaching Faculty)	Shri G.P.M. Degree College of Science and Commerce				
12	Asst. Prof. Mr. Rajitram Yadav	D.L.L.E. Coordinator (Teaching Faculty)	Shri G.P.M. Degree College of Science and Commerce				

#### **ADVISORY COMMITTEE**

The advisory committee plays a critical role in the operation of Shri G.P.M. Degree College of Science and Commerce programs. Through their members, they provide a cross-section of expertise and experience to effectively influence the direction and momentum of the SGDC program.

# **Role of Advisory Board Committee**

- o **Graduate skills :** Provide guidance on the competencies and skills required by graduates.
- Employment prospects: Recommended and advise on student placements, including those in graduating classes for suitable part-time, summer or full-time permanent positions.
- Work-integrated learning: Suggest and support experiential educational opportunities in industry, including field placements, clinical experience; co-operative experiences and study abroad opportunities.
- New program development: Provide action on opportunities to introduce new programs in response to the needs of a specific profession, industry or sector.
- o **Curriculum :** Provide content suggestions for inclusion in the program to maintain program relevancy and currency.
- o **Program review :** Participate in the program review process.
- Research: Provide advice on introducing research into the curriculum and external research prospects.
- o **Technology**: Provide action on the technology trends and changes in industry.
- o **Strategic Plan :** Support the goal identified in Development Committee strategic plan.
- o **Public relations :** Promote good relationships with local community and business, industry and professional associations.
- Student awards: Assist in the establishment of scholarships, bursaries and award for college students.
- o **Guest Speakers**: Assist in identifying guest speakers for program courses.

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4	Dr. Mrs. Vandana Sinha	Principal	Shri G.P.M. Degree College of Science and Commerce			
5	Dr. Sunder Rajdeep	Chairman	Board of studies in BAMMC – University of Mumbai			
6	Dr. Jitendra Ahirkar	Principal	B.L. Amlani College of Commerce & Economics			
7	Dr. Chaitaly Chakraborty	Principal	Thakur College of Science & Commerce & Secretary IAA (TB)			
8	Dr. (C.S.) Lalita Mutreja	Principal	Shyadri Shikshan Seva Mandal's (SSSM) Arts and Commerce College			
9	Dr. Mrs. Shobha A.Menon	Principal	Valia College of Arts, Commerce and Science			
10	Mr. Sagar Tiwari	Development Officer	Chola MS General Insurance			
11	Dr. Pratibha N.Jha	Principal	Nitin Godiwala Degree College (HMN)			
12	Ms. Rinkle Patel	IQAC Coordinator	Shri G.P.M. Degree College of Science and Commerce			

## COLLEGE DEVELOPMENT COMMITTEE

College Development Committee is formed as per Section 97 of the Maharashtra Public Universities Act, 2016.

### **Functions of the College Development Committee**

- o Prepare an overall comprehensive development plan for the college regarding academic, administrative, and infrastructural growth, and enable the college to foster excellence in curricular, co-curricular, and extracurricular activities.
- o Decide about the overall teaching programs or annual calendar of the college.
- Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts.
- Take a review of the self-financing courses in the college & make recommendations for their improvement;
- Make specific recommendations to the management to encourage and strengthen research culture, consultancy, and extension activities in the college.
- o Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research; vii. Make specific recommendations to the management to encourage the use of information and communication technology in the teaching and learning process.
- o Make specific recommendations regarding the improvement in teaching and suitable training programs for the college employees.
- Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval.
- o Formulate proposals of new expenditures not provided for in the annual budget.
- Make recommendations regarding the students' and employees' welfare activities in the college.
- O Discuss the reports of the IOAC and make suitable recommendations.
- o Frame suitable admissions procedures for different programs by following the statutory norms.
- o Plan major annual events in the college, such as annual day, sports events, cultural events, etc.
- Recommend to the administration about appropriate steps to be taken regarding the discipline, safety, and security issues of the college.
- Consider and make appropriate recommendations on inspection reports, local inquiry reports, audit reports, reports of the National Assessment and Accreditation Council, etc.
- o Recommend the distribution of different prizes, medals, and awards to the students.
- Prepare the annual report on the work done by the committee for the year ending on the 30th of June and submit the same to the management of such college and the university.
- O Perform such other duties and exercise such other powers as may be entrusted by the management and the university.

	College Development Committee (2022-23 to 2023-24)						
Sr. No.	Name	Designation	Institute				
1	Mr. Rajkumar Mishra	Founder Chairman, Smt. Shyampatidevi Mishra Educational Trust's	Shri G.P.M. Degree College of Science and Commerce				
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3	Mr. Harsh R. Mishra	Jt. Secretary, Smt. Shyampatidevi Mishra Educational Trust's	Shri G.P.M. Degree College of Science and Commerce				
4	Dr. Mrs. Vandana Sinha	Principal	Shri G.P.M. Degree College of Science and Commerce				
5	Mr. Shri Mohan Joshi	Local Member	Jaya Laxmi Trading Company, 132, Hema Industrial State, Jogeshwari (E), Mumbai				
6	Mr. Ravi Tiwari	Local Member (Coordinator)	Shri G.P.M. Degree College of Science and Commerce				
7	Mr. Nishant Shukla	Office Superintendent (Non-Teaching Faculty)	Shri G.P.M. Degree College of Science and Commerce				
8	Asst. Prof. Ms. Rinkle Patel	IQAC Coordinator (Teaching Faculty)	Shri G.P.M. Degree College of Science and Commerce				
9	Asst. Prof. Ms. Shruti Bole	B.M.S. Coordinator (Teaching Faculty)	Shri G.P.M. Degree College of Science and Commerce				
10	Asst. Prof. Mrs. Hiral Rawal	B.M.M. Coordinator (Teaching Faculty)	Shri G.P.M. Degree College of Science and Commerce				
11	Asst. Prof. Dr. Mrs. Justy Mirobi	B.Sc.C.S. Coordinator (Teaching Faculty)	Shri G.P.M. Degree College of Science and Commerce				
12	Asst. Prof. Mr. Chandrabhan Singh	Research Innovation & Extension cell Coordinator (Teaching Faculty)	Shri G.P.M. Degree College of Science and Commerce				