



NOTICE: DEGREE STUDENTS

16/03/2022

INSTRUCTIONS FOR ONLINE EXAMS

Log-in:

1. Use this link to login to your exam profile - <https://gpmcollege.gradeazy.com/>
2. There will be no App to be downloaded; you just need to use this link all the time you are giving the exam.
3. Use your registered mobile number to login and verify it with OTP for the first time and then set a permanent password to your account.

Exam:

1. Prefer to open your account 15 minutes prior to the exam to avoid last minute glitches.
2. Your test will be in the Active test tab as soon as the test time starts.
3. Use 'mark as review' button if you want to mark any question.
4. Use bottom arrows to move from one question to another.
5. Use grid view (Mobile mode) to check status of all the questions.
6. Click on grid view to get submit button (Mobile view).
7. Check all the questions before you actually submit the test.

Monitoring:

1. You'll be asked to give permission of your camera and your micro-phone before the test begins. Do not in any case deny camera and microphone permission, otherwise you'll be in trouble for giving the exam online.
2. Your college will be monitoring your activity through your camera, so please don't try to use any unfair means during the examination.
3. Your screen will be on a full screen mode, which means you must not do anything on your screen during the test except giving the test itself.
4. Avoid switching the tabs or taking up calls or any activity which minimizes your screen, if you do so, you can be directly thrown out of your exam screen and your paper will get auto submitted.

Internet/System failure:

1. In case you lost the connectivity, your answers will be auto saved to your device, and as soon as you have the connectivity, it'll be submitted to the software.
2. In case your device is turned off, you can use different device to attempt the test. Your marked answers will be auto saved.

Ensure few things:

1. A decent internet connectivity (Around 100 KBPS).
2. A decent internet data availability (Around 150 MB).
3. A device with working camera in it.
4. A device with decent battery available.

Demo Video:

Kindly see this video for more details: <https://youtu.be/8h5-Sqv2MAo>